



## What to Expect

Workforce 2020 is set up in the same way that a career fair is set up. Hundreds of local employers will be set up in booths and will conduct mock interviews with you. They will ask you questions and they will be prepared to provide you with information about careers in their field and at their specific place of employment. They will provide you with a critique of your resume and interview skills.

## How to Prepare

- Research careers by using the following resources:
  - [www.mygpsforsuccess.org](http://www.mygpsforsuccess.org)
  - <https://www.onetonline.org/>
  - <http://www.bls.gov/ooh/>
- Research local employers who will be in attendance:
  - [www.boces.com](http://www.boces.com)
  - [www.mygpsforsuccess.org](http://www.mygpsforsuccess.org)
- Prepare your resume
  - Be sure it is properly formatted and free of errors
  - Bring copies for the specific employers you plan to see
  - Bring several generic resumes so that you will be prepared to interview with employers in addition to the ones you planned
  - Prepare a job research sheet for each employer you plan to see (green sheet)
- Prepare a list of questions to ask the employers
- Practice

## Helpful Hints

Remember that your career is never fixed: Visit a variety of employers even those with jobs you can't imagine ever doing. Who knows what the future holds?

Remember to be flexible: Almost every employer offers a variety of careers. For example, a large mechanic shop has mechanics, accountants, employer managers, salespeople, etc. Almost every employer employs Information Technology and Human Resources staff.

Explore ideas for your future education: Ask employers what kind of training and education are needed.

Don't need a job right away? Use this event for practice for your college interviews and also for your future job. (You will be interviewing for a job someday.)

Dress neatly and professionally.